教职工缺勤登记追踪记录表

**日期： 记录人：**

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| **姓名** |  | | **性别** |  | | **身份证号** | | |  |
| **部门、单位** |  | | | | | | | | |
| **本人**  **联系方式** |  | | | **紧急联系人**  **联系方式** | | |  | | |
| **现居地** |  | | | | | | | | |
| **缺勤原因** |  | | | | | | | | |
| **追踪记录** | **日期** | **身体状况** | | | **日期** | | | **身体状况** | |
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| **返岗日期** |  | | | | | | | | |
| **备注** | 附相关就诊资料 | | | | | | | | |